



Sixth Form Personal Devices User Agreement 2024 - 25

At Altwood Church of England School we understand that the use of technological devices can enhance 6th form learning. The student may bring a personal device if they wish.

We have created this agreement to ensure you understand how your personal devices must be used. If you breach this agreement disciplinary measures will be taken.

General use principles:

- Personal devices must be used primarily to support learning
- All use of the school network is monitored.
- You are responsible for your device, and it should be carried with you at all times.
- Personal devices should not be used in a way that is distracting to others.
- The use of personal devices is governed by the schools ICT policy.
- You are liable for any loss, theft or damage to your device and the school suggest the you have appropriate insurance in place.

The School Will:

- Provide you with access to the Wi-Fi network in return for a signed user agreement
- Make sure the network is secure.
- Monitor your use of the network, including access to websites and other material from your personal device.

The School is not responsible for:

- The loss of, theft of, or damage to your personal device.
- Any data lost from your device.
- The maintenance of your device.
- The cost of data usage.

You Will:

- Use your device primarily for educational purposes.
- Ensure your device does not disrupt others.
- Use electronic communication appropriately, ensuring you are polite and responsible.
- Seek the advice of a member of staff when downloading material.
- Report any suspicious emails to a member of staff.

You will not:

- Share any passwords with others.
- Open suspicious emails.
- Attempt to bypass the internet setting.
- Send, access or share inappropriate messages, images or videos.
- Allow others access to the school network via your device.
- Bring your device to school if it contains unsuitable material or viruses.

Consequences for misuse:

If you are found to breach the terms and conditions of the agreement, you will have your device confiscated.

- In the first instance, the device will be confiscated and returned to you at the end of the day.
- In the second instance, the device will be confiscated and returned to you at the end of the day and your parents will be informed.
- In the third instance, it will be confiscated, and your parents will be asked to collect it.
- In the final instance, it will be confiscated, and you will no longer be permitted to bring your device to school.