

25th November 2025

Dear Parent / Carer,

Re: End of term arrangements and opportunities

I wanted to write to you to make you aware of a number of opportunities and events that will be on offer to students and the wider school community over the coming weeks, in the lead up to Christmas.

Altwood Attic: Tuesday 9th December

On Tuesday 9th December we will be holding our first "Preloved at Altwood's Attic", a one-off sale of good-quality second-hand clothes and accessories. This is a wonderful opportunity to promote sustainability, support our school community, and raise money for our chosen charity, Thames Hospice, as part of our fundraising for the Trunks Across the Thames event. The sale will take place at lunch time in the hall and will remain open to families and the wider school community between 15:10 -16:10. Items will be priced between £1 and £3 with bundle offers £5 for 3 items. Students can either bring cash in on the day or prepay by making a donation on Scopay.

Carol Service: Thursday 11th December

On Thursday 11th December we would like to invite families to join our Carol Service. The evening will be held at All Saints Church, starting at 7pm. This is a chance for the school community to come together and reflect on the festive period. Following the service, mulled wine and mince pies will be served in the church hall.

Christmas Lunch: Wednesday 17th December

On Wednesday 17th December students will have the opportunity to enjoy a Christmas lunch served at the Hub for a price of £4.20. To accommodate what we anticipate being a popular event we will be amending the structure of the lunch break to ensure students have enough time to enjoy their Christmas meal. If students would like to participate in this event, payments need to be made on Scopay by Thursday 4th December and the attached Microsoft Form needs to be completed. This payment is separate and in addition to any funds held on students' accounts. Students entitled to free school meals will need to complete the Microsoft Form to request a Christmas lunch. To support this event the main hub will only be serving the Christmas lunch during second break on this date. Students can purchase alternative options from the pod.

Christmas Jumper day: Wednesday 17th December

To ensure the Christmas lunch is a festive affair, on Wednesday 17th December, Altwood School will once again be getting into the festive spirit for Christmas Jumper Day. This will be a non-school uniform day and students are actively encouraged to wear a Christmas jumper. As normal, a contribution of £2 will be required if students wish to participate in this non-uniform day. Payments should be made via Scopay. Fancy dress will not be permitted, and clothes worn must meet our usual standards of expectation regarding decency. If we consider your child's choice of clothing inappropriate, we will call home to request that you bring a change of clothes for them before they participate in the school day. We do not expect families to spend money on new Christmas jumpers, so perhaps making an existing jumper a little more festive would be a good compromise. Children who do not wish to make the donation are expected in full school uniform.

Rewards assembly: Thursday 18th December

As part of Altwood's continuing drive to recognise and praise those students who consistently make a positive contribution to the school community, we will be holding our Christmas rewards assembly on Thursday 18th December. Students will be rewarded for their ongoing contribution to one or more of the following areas: Academic success, Compassion and Resilience, Culture and the Arts, Service, Sporting success and Values and Ethos. Students will have the opportunity to secure their Honours, Junior Colours or Half Colours with the aspiration of working towards their Full School Colours.

Arrangements for Friday 19th December

I would also like to remind you that school closes at 12:15pm on Friday 19th December. The coach companies have been informed of this, so will depart at 12:25pm. We will be reminding all students about our expectations regarding their behaviour and conduct on their way home from school on the day. We wish you and your families a safe, peaceful and happy Christmas.

I would like to thank you for your anticipated support of these various events in the coming weeks.

Yours faithfully,

R Nehme

Mrs R Nehme
Assistant Headteacher