



## Memorial Replacement Fund

<b>GIFT AID DECLARATION</b>
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**Name of Charity:** Altwood School Association ref. No. XN56502/1

**Details of donor:**

**Title:** \_\_\_\_\_ **Forename(s):** \_\_\_\_\_ **Surname:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Post Code:** \_\_\_\_\_

I would like the charity to treat

\* the donations I make from the date of this declaration until I notify you otherwise as Gift Aid donations.

\* I do not want the charity to reclaim tax on my donations.

\* *delete as appropriate*

**See overleaf for notes**

Ref: INTAKE/GiftAid dec

## **Gift Aid Scheme**

The Gift Aid Scheme has been simplified by the Inland Revenue to help both schools and parents.

It allows tax to be reclaimed on donations of any size, by the school at the rate of 28p for each £1, as long as the donor pays an amount of income tax and/or capital gains tax equal to the tax we reclaim on your donation. For example, a donation of £40 is in fact worth £51.20 to the school.

If you do not pay tax it does not prevent you from making a donation. Simply delete the appropriate sections at the bottom of the form.

You can make a single donation or, if it is more convenient, a regular commitment by using the Standing Order Mandate. The school details have already been filled in.

All you have to do is fill in the Gift Aid Declaration Form, along with the Standing Order form, if applicable, and return it with your donation to our Business Manager in the Finance Department.

If you are not donating using the Standing Order form, please remember to make cheques payable to Altwood School Association.

### **Notes**

You can cancel this declaration at any time by notifying the charity.

You must pay an amount of income tax and/or capital gains tax at least equal to the tax that the charity reclaims on your donations in the tax year (currently 28p for each £1 you give).

If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the charity reclaims, you can cancel your declaration (see note 1).

If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return.

If you are unsure whether your donations qualify for Gift Aid tax relief, ask the charity.  
Or ask your local Tax Office for leaflet IR65.

Please notify the charity if you change your name or address.